



## VILLAGE BOARD MEETING MINUTES

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**Date:** Tuesday, June 4, 2019  
**Location:** Village Hall, 401 St. John's Drive, Sherman, Illinois 62684  
**Time:** 6:00pm  
**Type:** Regular Meeting of the Sherman Village Board of Trustees

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### VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Pam Gray, Trustee; Bret Hahn, Trustee; Brian Long, Trustee; Kim Rockford, Trustee; Kevin Schultz; Jay Timm, Trustee

### OFFICIALS IN ATTENDANCE

Don Craven, Corporate Counsel; Michael Stratton, Village Administrator; Craig Bangert, Chief of Police; Bruce Beal, Public Works.

Ryan Keith, Public Relations

Interpreter: Alisha Armenta

### PUBLIC IN ATTENDANCE (From Sign In Sheet)

Sandra Walden

### OPENING

1. Roll Call. Acting Village Clerk Stratton conducted roll call of the Village Board of Trustees with all members present. President Clatfelter noted a quorum was present to conduct Village business.
2. Pledge of Allegiance. Ryan Keith led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter entertained a motion of the Board to set the agenda. *Motion by Trustee Gray, seconded by Trustee Hahn. Voice Vote with the Ayes having it (6/0). Motion passed.*

### CLERK'S REPORT

1. Presentation of Minutes of May 21, 2019 Regular Board Meeting. Minutes of the Sherman Village Board of Trustees were presented for approval. President Clatfelter asked if there were any additions or corrections. There being none, President Clatfelter requested a motion to approve. *Motion to Approve was made by Trustee Rockford, seconded by Trustee Long. Roll Call Vote Ayes having it (6/0). Motion Passed.*

Approved July 9 2019

2. Semi Annual Review of Executive Session Minutes. President Clatfelter addressed the Board asking for a motion to keep executive session minutes closed. *Motion to keep executive session minutes closed made by Trustee Gray, seconded by Trustee Hahn. Roll Call Vote Ayes having it (6/0). Motion Passed.*
3. Presentation of Bills for Approval. President Clatfelter asked if there were any questions. There being no questions, President Clatfelter requested a motion to authorize payment of the bills as presented. *Motion to Authorize Payment of Bills by Trustee Schultz, seconded by Trustee Gray. Roll Call Vote with Ayes having it (6/0). Motion Passed.*

#### **TREASURER'S REPORT**

No Treasurer's Report.

#### **ENGINEERING REPORT**

No Engineering Report. Trustee Long inquired as to the drainage report from the Engineer due to heavy spring rains and issues raised by residents of areas holding water. President Clatfelter noted the Engineer will report on this in the near future once complete.

#### **LEGAL REPORT**

No Legal Report.

#### **VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT**

No Village Administrator & Economic Development Report.

#### **PRESIDENT'S REPORT**

1. Ordinance RE: Approving of Bid to Finance Purchase of Mower for Public Works. Administrator Stratton addressed the Board that bids have been received for the financing of the new mower for public works to replace existing mower no longer in good repair. Administrator Stratton noted the lowest finance rate was from UCB and recommended approval of the ordinance to finance the purchase of the new mower with UCB. President Clatfelter asked if there were any questions. There being none, President Clatfelter requested a motion to approve the Ordinance approving the bid to UCB for the purchase of a new mower for public works. *Motion to Approve the ordinance as presented by Trustee Long, seconded by Trustee Timm. Roll Call Vote with Ayes having it (6/0). Motion Passed.*
2. Ordinance RE: Road Improvement Projects. President Clatfelter addressed the Board about continuation of road improvement project program launched last year and continuing into 2019. He noted that the ordinance calls for the hiring of Broughton Paving in an amount not to exceed \$25,000 to repair dips in the Road in Old Tipton Estates per the schedule of repairs. President Clatfelter noted there may be another letting for road repairs under the program for fall 2019 depending on funding availability. *Motion to Approve the Ordinance as presented was made by Trustee Long, seconded by Trustee Rockford. Roll Call Vote Ayes having it (6/0). Motion Passed.*
4. Ordinance RE: Prevailing Wage Rate. President Clatfelter addressed the Board noting the Board needed to adopt the annual prevailing wage rate as required under current State law and asked if there were any questions. There being no questions, President Clatfelter requested a motion to approve the ordinance as presented. *Motion to Approve the Ordinance was made by Trustee Timm, seconded by Trustee Gray. Roll Call Vote Ayes having it (6/0). Motion Passed.*

Approved July 9 2019

5. Resolution RE: Designation of President Pro-Tem. President Clatfelter addressed the Board requesting approval of the Ordinance designating Trustee Brian Long as President Pro-Tem for purposes of having an accession in the event the president was unavailable to conduct public business of the Village. *Motion to Approve the Resolution designating Trustee Brian Long as president pro-tem was made by Trustee Rockford, seconded by Trustee Hahn. Roll Call Vote Ayes having it (6/0). Motion Passed.*
6. Resolution RE: Designation of Committee for Renovation of Route 66 Wayside Park. President Clatfelter addressed the Board requesting adoption of a resolution designating a committee for the renovation of Route 66 park in Sherman. Committee members to consist of Trustee Gray, Trustee Rockford, Resident Ditmar Walker; Geoff Ladd, Assistant Director of the Historic Route 66 Byway and Administrator Stratton for the purposes of coming up with action plans for the redevelopment of Route 66 wayside park. *Motion to Approve the resolution as presented was made by Trustee Rockford, seconded by Trustee Hahn. Roll Call Vote Ayes having it (6/0). Motion Passed.*
7. Setting the Date for the Public Hearing on the FY20 Budget. President Clatfelter addressed the Board requesting a public hearing be designated for July 2, 2019 at 5:30pm at Village Hall on the FY20 Budget. All were in favor of the date.

## **COMMITTEE/DEPARTMENT REPORTS**

### **SHERMAN POLICE DEPARTMENT REPORT.**

No Police Report.

### **EMERGENCY MANAGEMENT AGENCY REPORT**

No EMA Report.

### **DEPARTMENT OF PUBLIC WORKS REPORT**

No Public Works Report. President Clatfelter gave special thanks to the public works department for their hard work in keeping the Village looking nice during the spring rains and storms.

### **NEW BUSINESS**

President Clatfelter noted there was no New Business before the Village Board.

### **OLD BUSINESS**

President Clatfelter noted there was no Old Business pending before the Village Board.

### **CIVIC ORGANIZATIONS.**

There were no civic organizations scheduled to address the Board.

### **PUBLIC COMMENT**

President Clatfelter noted there was one person signed up to address the Board under Public Comment.

1. Sandra Walden. Ms. Walden addressed the Board requesting the areas where the trees were taken down at Village Hall be paved for additional parking for meetings. Ms. Walden also made reference to election information during campaigning.

Approved July 9 2019

## **EXECUTIVE SESSION**

Adjourn to Executive Session. President Clatfelter called for the adjournment of the public meeting to recess into executive session for purposes of land acquisition and collective bargaining matters as allowed under the Open Meetings Act. *Motion to adjourn to executive session was made by Trustee Schultz, seconded by Trustee Gray. Roll Call Vote Ayes having it (6/0). Motion Passed. The Board Adjourned into Executive Session at 6:25pm*

Arise from Executive Session. President Clatfelter requested a motion to adjourn from Executive Session. *Motion to arise from executive session was made by Trustee Gray, seconded by Trustee Hahn. Voice Vote Ayes having it (6/0). Motion Passed. Board arose from Executive Session at 7:10pm.*

Motion to Reconvene to Public Meeting. President Clatfelter requested a motion to reconvene to regular public session. *Motion to reconvene to public meeting was made by Trustee Schultz, seconded by Trustee Gray. Voice Vote Ayes having it (6/0). Motion Passed. Board reconvened to regular public session at 7:11pm.*

## **ADJOURNMENT**

President Clatfelter noted there was no further matters to come before the Board and requested a motion to adjourn the public meeting. *Motion by Trustee Rockford, seconded by Trustee Timm. Voice Vote with Ayes having it (6/0). Motion Passed. Public Meeting was adjourned at 7:12pm.*

Minutes prepared by Acting Village Clerk, Michael Stratton, Village Administrator.